

Setup the Advanced Email with Outlook 2016:

Advanced Email can support tradition mail protocol- POP3/SMTP and the newer mail protocol-IMAP/SMTP. Beside of the POP3/SMTP mail protocol, the user can use the ActiveSync protocol to login and easy to manage the mail in general smart phone device (Android/iOS etc.). Also, the outgoing mail (SMTP) server can setup the verify sign-in and using SSL application encryption to login the server. All Internet traffic can use the outgoing mail service in business netvigator.

Note: Android/iOS device user can free to select the ActiveSync protocol and POP3/SMTP protocol.

What is the login verify difference between SMTP and SMTP SSL:

- SMTP server is only accepting the email where the IP is business netvigator IP, and other IP will be denied by the server.
- SMTP verify sign-in method will need the user type the verify user account and password to login. Only the user account and the password were verify, the email will be send out.
- SMTP SSL application encryption will encrypt all data/information between server and client side, so that, it will accept any IP email request.

What is the difference between POP3 protocol and IMAP protocol:

- The tradition mail protocol POP3 mail protocol can help the costumer download the email from email server to the client side (Also, you can select the delete option or keep option in the email server where the email was downloaded to your client side). If you selected the delete option in the email server, you cannot re-view the email from the web portal and other device.
- IMAP is the newer mail protocol. It can synchronize the inbox and the send item. All user action will be synchronizing to the email server. For example, if you delete the email from client side, the server side will be deleting the email too. Please make sure your email storage is not over the storage limit.

Recommended Use:

- If you want to send the email outside the business netvigator, we are suggested that you should setup the SMTP SSL application encryption in your client side, it can help you to verify the server. Since many internet provider will deny the email where the email is not come from same internet provider. It will deny port 25 in SMTP server to prevent spamming email.
- If you want to view the email on the other device, you should select the IMAP mail protocol. Since using the IMAP mail protocol can be more easily synchronized to different device. Please make sure your email storage is not over the storage limit.







IMAP/SMTP Login Verification and SMTP SSL encrypted login verification protocol set-up procedures:

Please follow the below procedures to set up your Outlook 2016 IMAP/SMTP SSL encrypted login verification:

1. Start Outlook 2016, click "File" manual, then select "Account setting"





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In "Email Accounts" manual, select "New". 2.

Account	Settings		Conservation of the local division of the lo	-	7.7.7	X
Emai Y	I Accounts ou can add or	r remove an a	account. You can s	elect an account and	change its settings.	
Email	Data Files	RSS Feeds	SharePoint Lists	Internet Calendars	Published Calendars	Address Books
Ne Ne	ew 🎗 Rep	oair 🔳 C	hange 📀 Set	as Default 🗙 Remo	ove 🕈 🖶	
Name	2			Туре		
						Close







Select "Manual setup or additional server types", then click "Next". 3.

Email Account		
Your Name;	Example: Ellen Adams	
Email Address:	Example: ellen@contoso.com	
Password:		
Retype Password:	Type the password your Internet service provider has given you,	







Select "POP or IMAP" option, then click "Next". 4.

Add Account	×
Choose Your Account Type	×
POP or IMAP Advanced setup for POP or IMAP email accounts	
Exchange ActiveSync Advanced setup for services that use Exchange ActiveSync	
Other Connect to a server type that is listed below Eav Mail Transport	
	< Back Next > Cancel







5. Please enter your full name in the first blank and then enter biznetvigator email account as "Email Address". Choose "IMAP" in the "Account Type" drop-down list. Please input "corpimap.netvigator.com" in the "Incoming mail serve" and type "smtpbiz.netvigator.com" in the "Outgoing mail server (SMTP)". Please enter your biznetvigator email account again as the login user name and the biznetvigator email account password as "Password". Then click "More Settings".

User Information		Test Account Settings
Your Name:	XXX	We recommend that you test your account to ensure the
Email Address:	xxx@biznetvigator.com	the entries are correct.
Server Information		
Account Type:	IMAP	lest Account Settings
Incoming mail server:	corpimap.netvigator.com	Automatically test account settings when Next is clicked
Outgoing mail server (SM	TP): smtpbiz.netvigator.com	
Logon Information		
User Name:	xxx@biznetvigator.com	
Password:	******	
8	Remember password	1 I I I I I
Require logon using S	ecure Password Authentication	
(SPA)		More Settings







6. In the "Outgoing Server" tab, check the "My outgoing server (SMTP) requires authentication" box and then select " User same settings as my incoming mail server". Then select the "Advanced" tab.

	Internet Email Settings
1	General Outgoing Server Advanced
ł	Wy outgoing server (SMTP) requires authentication
	Use same settings as my incoming mail server
ł	🔘 Log on using
l	User Name:
l	Password:
l	Remember password
	Require Secure Password Authentication (SPA)
1	
1	
l	
1	
l	
	OK Cancel
	OK Cancel







7. In the "Advanced" tab, please check that the "Incoming server (IMAP)" box is 143 (please keep the "Use the following type of encrypted connection as "none") Also, please check that the "Outgoing server (SMTP)" box is 465 and the "Use the following type of encrypted connections" is SSL (also you can select no-encrypted method, port 25 will be used for no-encrypted method). Click "OK" to save all the changes.

Internet Email Settings			
General Outgoing Server Advanced			
Server Port Numbers			
Incoming server (IMAP): 143 Use Defaults			
Use the following type of encrypted connection: None 💌			
Outgoing server (SMTP): 465			
Use the following type of encrypted connection: SSL			
Server Timeouts			
Short			
Folders			
Root folder path:			
Sent Items			
Do not save copies of sent items			
Deleted Items			
Mark items for deletion but do not move them automatically			
Items marked for deletion will be permanently deleted when			
V Purge items when switching folders while online			
OK Cancel			

(SMTP SSL encrypted login verification)

Remarks: If you want to send out the email out of the netvigator network, we suggest that you should using the SMTP SSL encryption, since many network provide will deny port 25 (SMTP non-encrypted). Please click "Yes" when the SSL accept window was popped-up in the mail client software.







8. Finish the setting

4	Add Account
	Vou're all set!
	We have all the information we need to set up your account.
	Add another account
	< Back Finish



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9. You can view the account in the account setting window. When you close the window, the Outlook 2016 will start the scan in the mail server. Please make sure the mail storage cannot over the mail storage limit. Thank you for your using Biz Netvigator Advance Email service.

Account Settings
Email Accounts You can add or remove an account. You can select an account and change its settings.
Email Data Files RSS Feeds SharePoint Lists Internet Calendars Published Calendars Address Books
🙀 New 🔆 Repair 🚰 Change 📀 Set as Default 🗙 Remove 👚 🗣
Name
Type
IMAP/SMTP (send from this account by default)
Selected account delivers new messages to the following location:
xxx@biznetvigator.com\Inbox
in data file C:\Users\user\\Microsoft\Outlook\xxx@biznetvigator.com.ost
Close







<u>POP3/SMTP Login Verification and SMTP SSL encrypted login verification protocol set-up</u> procedures:

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2) In "Email Accounts" manual, select "New"

帳戶設定	X
電子郵件帳戶 您可以新增或移除帳戶。您可以選取帳戶並變更其設定。	
電子製件 资料檔 RSS 摘要 SharePoint 清單 網際網路行事層 已發佈的行事層 通訊錄	
新増(N) ※ 修復(R) ■ 蔓更(A) ※ 設成預設値(D) ※ 移除(M) ● ●	
名稱 類型	
	開閉(C)







3) Select "Manual setup or additional server types", then click "Next"

Your Name; [Evample: Ellen Adams	
Email Address: [Example: ellen@contoso.com	
Password:		
Retype Password; [Type the password your Internet service provider has given you,	







4) Select "POP or IMAP" option, then click "Next"

Add Account	
Choose Your Account Type	
POP or IMAP Advanced setup for POP or IMAP email accounts	
Exchange ActiveSync Advanced setup for services that use Exchange ActiveSync	
Other Connect to a server type that is listed below Fax Mail Transport	
	< Back Next > Cancel







5) Please enter your full name in the first blank and then enter biznetvigator email account as "Email Address". Choose "POP3" in the "Account Type" drop-down list. Please input "corppop.netvigator.com" in the "incoming mail server" and type "corpmail1.netvigator.com" in the "Outgoing mail server (SMTP)". Please enter your biznetvigator email account again as the login user name and the biznetvigator email account password as "Password". Then click "More Settings"

POP and IMAP Account Enter the mail server s	Settings ettings for your account.	
User Information		Test Account Settings
Your Name: Email Address:	xxx xxx@biznetvigator.com	We recommend that you test your account to ensure that the entries are correct.
Server Information		Test Account Settings
Account Type: Incoming mail server:	POP3	Automatically test account settings when Next is clicked
Outgoing mail server (SMT	P): corpmail1.netvigator.com	Deliver new messages to:
Logon Information		New Outlook Data File
User Name:	xxx@biznetvigator.com	Existing Outlook Data File
Password:	******	Browse
	Remember password	
Require logon using Se (SPA)	cure Password Authentication	More Settings
		< Back Next > Cancel







6) In the "Advanced" tab, please check that the "Incoming server (IMAP)" box is 110 (please keep the "Use the following type of encrypted connection as "none") Also, please check that the "Outgoing server (SMTP)" box is 25 (please keep the "Use the following type of encrypted connection as "none"). Click "OK" to save all the changes.

In	ternet Email Settings
	General Outgoing Server Advanced
	Server Port Numbers
	Incoming server (POP3): 110 Use Defaults
11	This server requires an encrypted connection (SSL)
	Outgoing server (SMTP): 25
	Use the following type of encrypted connection: None
	Server Timeouts
	Short
	Delivery
	Leave a copy of messages on the server
	🕏 Remove from server after 🛛 14 🚔 days
н	Remove from server when deleted from 'Deleted Items'
Ш	
	OK Cancel







7) Finish the setting

	Add Account
1	You're all set!
	We have all the information we need to set up your account.
I	
	Add another account
	< Back Finish







8) You can view the account in the account setting window. When you close the window, the Outlook 2016 will start the scan in the mail server. Please make sure the mail storage cannot over the mail storage limit. Thank you for your using Biz Netvigator Advance Email service.

Email # You	Accounts u can add o	r remove an a	account. You can s	elect an account an	d change its settings.	
mail	Data Files	RSS Feeds	SharePoint Lists	Internet Calendar	Published Calendars	Address Books
🗟 New	v 🔆 Re	pair 督 C	hange 📀 Set	as Default 🗙 Rer	nove 🛨 🖶	
Name				type		
۲	@biz	netvigator.co	m	POP/SMTP (se	nd from this account by	default)
elected	account de	elivers new m	essages to the fol	lowing location:		

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